

**Universal Basic Education Commission**

**UBEC Building, 7 Gwani Street, Off IBB Way, Wuse Zone 4, Abuja**

**Advert No: UBEC/PU/REH/REN-C/R/228**

**Invitation for Pre-qualification of Contractors for Construction of Libraries for Selected Junior Secondary Schools in Six Geo-Political Zones of the Federation.**

In compliance with the Federal Government guidelines on public procurement and award of contracts, the Universal Basic Education Commission invites applications from competent building contractors for prequalification for Construction of Libraries for selected junior secondary schools in the six geo-political zones of the Federation.

**Pre-Qualification Process:**

Pre-qualification shall be conducted through National Competitive Bidding in accordance with bidding process as specified in the 2007 Public Procurement Act.

**Eligibility Requirements.**

The Prospective Bidders should provide as part of their submission or application the following key requirements:

- (i) Photocopies of Certificate of Incorporation with Corporate Affairs Commission.
- (ii) Photocopies of Tax Clearance Certificates for 2009, 2010 and 2011.
- (iii) Company's profile with details of key staff including CVs and copies of certificates and list of equipment to be deployed for the proposed work.
- (iv) Evidence of previous similar assignments executed with evidence of award and job completion certification,
- (v) Audited Accounts for the last three years (2009, 2010 and 2011) from a reputable audit firm.
- (vi) Evidence of Financial capability and banking support,

(vii) Evidence of payment of Pensions and Social Security contributions

### **Submission of Pre-Qualification Documents**

All interested companies are requested to submit two BOUNDED copies each of *THE ORIGINAL* AND *DUPLICATE* copies of their Pre-Qualification documents which must be sealed and marked with the words "CONSTRUCTION OF LIBRARIES". The two envelopes must be put in a well sealed bigger envelope and addressed to:

The Executive Secretary

Universal Basic Education Commission,

UBEC Building,

7, Gwani Street, off IBB Way

Wuse Zone 4, Abuja.

Attention: Ag. Head of Procurement.

### **Closing Date for Submission of Documents.**

*All submissions must* be made on or before Thursday May 3<sup>rd</sup>, 2012 by 11.00am. The bids will be opened at 12.00 noon the same day in the presence of representative of the companies.

Further clarifications can be obtained from the Procurement Unit between the hours of 11.00 am and 2.00pm (Monday to Friday).

Note: Please note that this is not an invitation to Tender. Only successful pre-qualified bidders will be requested to pick the bidding documents.

**Ag. Head, Procurement Unit**

**For: Executive Secretary**